



Office of the Principal Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana  
10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,  
Tel. No. 040 – 23425474, Fax : 040 – 23241427, 23240403

F.No. CCAP/2(12)(a)/AO/Estt/2019

Date: 29/11/2019

**MEMORANDUM**

Sub. : **Establishment - I.T. Department, Hyderabad -Promotion to the cadre of Administrative Officer (Grade-II) (Group 'B' Gazetted) - Allotment - Regarding.**

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The name of the following Administrative Officer, Gr-III has been approved by the Departmental Promotion Committee for promotion to the cadre of Administrative Officer (Grade-II) (Group 'B'-Gazetted) on **regular basis** for the vacancy year 2019 in the Level 8 of 7<sup>th</sup> CPC Pay Matrix [Pre-Revised pay band of Rs. 9,300-34800 [PB-2] with corresponding grade pay of Rs. 4800/-] and such allowances as may be sanctioned by the Government of India from time to time, are allotted to the appointing authorities mentioned in Col.No.3 for being posted in the office mentioned against their name at Col.No.4 of the table below:

S. No.	Name of the officer, Designation and office in which working S/Sri/Smt.	To whom allotted	Posted as
1	2	3	4
1	GAYATRI VENKATA LAXMI PULIGADDA, AO, GR-III, O/O CIT(DR), ITAT-2, HYDERABAD	CIT(ADMN & TPS), HYDERABAD	AO, O/o CCIT, HYDERABAD


2. The following conditions should be mentioned in the promotion order to be issued by the appointing authority:
- His / her promotions are purely provisional.
  - He /she will be liable for reversion.
  - If on a review of the vacancies, it is found that his / her promotion is in excess of the vacancies available.
  - If found unfit for retention in the post of Administrative Officer, Grade-II (Group 'B' Gazetted).
  - His / her promotion/appointment as Administrative Officer (Grade-II) (Group 'B' Gazetted) is subject to the outcome of Hon'ble CAT / Hon'ble Court's Order, if any.
  - His / her attention is invited to MHA's O.M. in F.No.7/1/80-Estt.P.I dated 26.09.1981 read with CCS (Revised) Pay Rules, 2016 regarding exercising of option for fixation of pay on regular promotion.

*[Handwritten signature]*

- e) His / her seniority in the cadre of Administrative Officer (Grade-II) (Group 'B' Gazetted) will be liable for revision at any point of time if any bonafide mistake is found with reference to any records.
- f) The official will not be eligible for pay fixation consequent on this promotion, if his / her pay has already been upgraded in the scale of Administrative Officer (Grade-II) (Group 'B' Gazetted) under ACP/MACP Scheme.
- g) His /her promotions will be subject to the directions / clarifications issued by the Board / DOPT in,connection with the following OMs and any other OMs relating to the subject matter
- (i) DOPT's OM No. 36012/2/96-Estt(Res.) dated 02/07/1997 (ii) DOPT's OM No. 360281/17/2001/Estt(Res) dated 11/07/2002 (iii) ii) Clarification issued by the DOPT vide I.D.No.36028/11/2007-Ess(Res.) dated 24/07/2007, (iii) DOPT's OM No. 36012/11/2016-Estt(Res) dated 30/09/2016 (iv) DOPT OM No A-130.13/22/2016-Ad.VII dated 18/08/2017 (v) DOPT OM No F.No.36012/11/2016-Estt(Res-I){Pt-II} dated 15/06/2018 (vi) CBDDT, New Delhi's letter in F.No.A-35015/26/2018-Ad.VI, dated 27.05.2019

2.1. **The posting of Administrative Officer will be reviewed in AGT 2020.**

3. The promotion order should be issued in the prescribed proforma immediately.
4. This issues with the approval of the Principal Chief Commissioner of Incometax, Andhra Pradesh &Telangana, Hyderabad.

  
(C. V. PAVANA KUMAR)  
Addl. Commissioner of Incometax,  
(Hqrs.)(Admn. & Vig.),Hyderabad

To:

1. The Commissioners of Incometax mentioned in Column 3 (by name) with a request to issue promotion order in respect of the officers concerned immediately endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITGOA, Hyderabad.

Copy to:

1. The Chief Commissioner of Incometax, Hyderabad / Vijayawada / Visakhapatnam, Director General of Incometax, Hyderabad.
2. The Confidential Section, O/o Pr.CCIT, Hyderabad /DPC file/ Database file.